

COVID-19 Addendum

Behaviour & Expectations



Introduction:

This addendum has been written in response to the unique circumstances presented by the COVID-19 epidemic. It must be read alongside the Behaviour and Discipline Policy, Safeguarding Policy and other Health and Safety documentation. This addendum does not replace these policies but seeks to add additional clarity to the routines and structures that we must all adhere to, in order to keep ourselves and others safe during the COVID-19 epidemic. The school's behaviour policy will continue to apply.

Student Conduct:

Students are expected to take personal responsibility for their actions and to follow our COVID-19 protocols. These protocols have been put in place for everyone's safety and well-being and are therefore **non-negotiable**.

Students are expected to:

- Always maintain social distancing requirements
- Arrive at school punctually to ensure their 'school bubble' is maintained
- Bring all necessary equipment into school and avoid sharing items with others
- Sanitise their hands thoroughly on arrival using the facilities provided before proceeding directly to their nominated base
- Use the hand sanitisers when required in a mature and sensible fashion
- Use the toilets as required in a mature and sensible fashion ensuring they are left clean and tidy for others. Hands must be washed thoroughly after using the toilet.
- Cough or sneeze into a disposable tissue. If no tissue is available cough or sneeze into the inside of your elbow.
- Ensure tissues and other rubbish is disposed of carefully into the bins provided

Given the current COVID-19 epidemic the following behaviour will be considered a significant breach of the school's Behaviour and Discipline Policy:

- Repeatedly failing to follow social distancing guidelines
- Pretending to cough or sneeze
- Not coughing or sneezing into a disposable tissue or the inside of your elbow.
- Spitting under any circumstance
- Behaviour that repeatedly disrupts learning or the learning of others

Given the current COVID-19 epidemic the following behaviour will be considered a serious breach of the school's Behaviour and Discipline Policy:

- Coughing, sneezing, or spitting at or towards another student, a member of staff or a visitor or member of the public.
- Spreading misinformation or rumours about a member of the school or the school community regarding COVID-19 in any format including using online communication.
- Deliberate misuse or vandalism of the infrastructure that has been put in place to keep everyone safe during the COVID-19 epidemic. This includes (but is not limited to): signage, toilets, hand sanitisers, washing facilities and the removal / moving of hazard tape.
- Any other action that disrupts the smooth running of the school

Sanctions:

It is a requirement of all students that they take personal responsibility for their actions and that they adhere to the COVID-19 protocols that have been put in place. Where this does not occur, the following steps should be taken:

- There will be an S2 sanction issued for not adhering to the Covid 19 guidelines. This will be named as 'COVID-19 Defiance' on Class Charts.
- The S2 Sanction should be administered in line with the '*Sanction Steps Within Lesson*' guidelines and follow a Warning, Choice and Consequence. Where a failure to make the correct choice, after a previous warning occurs, the teacher should trigger the S2 sanction on Class Charts.
- A member of the SLT will be alerted, they will speak with the student at the end of the school day and contact home to explain the breaking of rules. **It is imperative that staff ensure that they communicate the warning and choice to the students prior to sanctioning them.**

Should the S2 sanction not result in an immediate change in the behaviour, the member of SLT on call should be alerted via Class Charts or by the second member of staff within the room, in order to remove the student from the class room (S4 Declassing)

In making the decision to speak with a student about their behaviour senior staff will be mindful of the need to balance the need for a learning conversation to take place and the need to minimise contact and social distancing. If a student triggers 3 S2 sanctions for 'COVID-19 Defiance' the student may be excluded for a fixed term for jeopardising the health and safety of others within the school community.

Following a serious or significant breach of the School Behaviour and Discipline Policy or this COVID-19 Addendum a fixed term exclusion and for the most serious cases permanent exclusion will be considered.

COVID-19 Symptoms:

Students and their parents have been asked to follow government guidelines and should not attend school if they are unwell. If students, or a member of their household are suffering from COVID-19 symptoms (high temperature or a new and continuous cough or a change to their sense of smell or taste) they should not attend school and should isolate for the recommended period (currently either seven or fourteen days).

In cases where a diagnosis of COVID-19 is confirmed, students and parents should inform the school so that any necessary health and welfare actions can be undertaken.

Should a student **deliberately** mislead staff over the presence of COVID-19 symptoms, either to suggest that they have symptoms when they do not or to suggest that they don't have symptoms when they do, it will be treated as a serious breach of the Behaviour Policy.

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Version 1

16th June 2020